

**Kingsgate 5 Homeowners Association**

**May 6<sup>th</sup>, 2019**

**Board Members Present:**

Royal Hanson  
Susan Schilling  
Ashley Gillen  
James Weinrod  
Bill Keating  
Alan Nelson  
Lauren Johnson  
Sarah Curde  
Traci Joshi

**Visitors:**

Howard Heflin  
J Heflin

The minutes were presented, and **a motion made by Sarah Curde to approve the April 1<sup>th</sup>, 2019 meeting minutes was seconded and approved.**

**Treasurer's Report:** Ashley Gillen reported:

- The first payment for the loan to remodel the playground has been made.
- \$100,000 was transferred from Bank of America to 1<sup>st</sup> Financial per terms of the loan agreement.
- Interest income is much higher with 1<sup>st</sup> Financial than with Bank of America.
- 50% of the cost of the playground has been paid.
- Ashley received a check from the City of Kirkland with the amount returned equal to what she paid to be licensed in the city. The city stated we are a fee exempt organization.
- The new flooring in the pool house has been paid in full.
- Payroll taxes for the first quarter have been filed.
- 73 pool passes have been paid for. The waitlist is at 50.
- There is new legislation for payroll taxes to cover leave for workers.
- There are people signing checks for the Gators swim team who are no longer on the board.
- It was discovered that the pool has its own mailbox. The board is considering the idea of cancelling the PO Box in Woodinville and using the mailbox near the pool, although no decision was made to move forward.

**A motion made by Lauren Johnson to approve the April 2019 Treasurer's Report was seconded and approved.**

**Pool Manager Report:** Lauren Johnson reported:

- She has met with Cindy Klein and realizes the job is very difficult for one person. She would like to split some of the duties with Cindy.
- 4 of the guards are returning K5 guards – all others are new.
- The board discussed personnel for pool staffing. After discussion, the board agrees that hiring is at Lauren's discretion and supports her fully.
- The pool house cleaning and prep is nearing completion.
- The annual John Muir 3<sup>rd</sup> grade swim is scheduled for June 10<sup>th</sup>, 11<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, and 17<sup>th</sup>.
- Aquatic Specialties will continue to service the pool monthly, although Lauren has not been pleased with their communication.
- Dan has been working with Pool Mechanix on projects.
- Adjustments in pool opening times will need to be made to allow for pool prep time between swim lessons. To allow for that transition the pool will open 15 minutes later.

**Park Report:** Bill Keating reported:

- He has filled the sink hole in the mid park area.
- Pickle ball lines have been added to the tennis court.
- He will talk with Dan about gravel splashing on to the new courts.

**Compliance Report:** Alan Nelson reported:

- He has not heard back from anyone to whom compliance letters were sent.
- Alan will contact the owner of the home near Lauren regarding parking issues.
- Traci Joshi will check with the City of Kirkland regarding painting curbs in cul-de-sacs to discourage illegal parking.

**Recreation Report:** Traci Joshi reported:

- Fliers have been made for the annual garage sale – the first weekend in June.
- There was discussion of the budget and preparation for the BBQ.
- She would like to purchase 2 volleyball sets for use in the lower park - they will be checked out through the pool.

**Old Business:**

- There was discussion of a grand opening celebration for the playground upon completion. The current completion date is June 28<sup>th</sup> but that is subject to change.

**New Business:**

- After discussion it was agreed that upon visiting the pool for the first time of the season, everyone visiting the pool, including homeowners, renters, and pool pass purchasers, will show ID and with signature, acknowledge the rules. Contact information will also be updated at that time. A list of signers will be kept on file at the pool.

- There was discussion on how to approach renters using the pool. It was agreed that a form from the landlord allowing renters to use the pool will not be required.

The meeting adjourned at 8:13 pm.

Approved June 3<sup>rd</sup>, 2019