

Kingsgate Five Homeowners Association

Meeting Minutes

November 21st, 2016

Board Members Present:

Royal Hanson
Bill Keating
Susan Schilling
Cindy Klein
Ashley Gillen
Kelly McPherson
Alan Nelson
Craig Carlston

Visitors:

David Epley

Gators: David Epley, a representative for the K5 Gators Swim Team informed the K5 Board that:

- The team would like to be under the umbrella of the HOA.
- The team would like to work with the board on a transition to this status.
- There was general discussion on blending dates for team sign up, including homeowners, pool pass purchasers and outside swimmers.
- Cindy Klein, Craig Carlston and Gator representatives will coordinate meetings for finance, pool logistics and website.

A motion made by Ashley Gillen to accept the August 15th, 2016 meeting minutes was seconded and approved.

Park Report: Ashley Gillen reports:

- Landscaper John Vandermullen has quoted \$375 to trim trees and shrubs at the main entrance to expose the light posts. The board agreed to this and Ashley will follow up to complete the project.

Compliance: Alan Nelson reports:

- 8 letters on non-compliance were mailed to homeowners, with 6 responses of positive feedback.
- 2 more letters will be mailed notifying homeowners of possible fines if the problems are not corrected.

Recreation Report: Kelly McPherson reports:

- The Fall Festival was very successful.
- There will be a page on the website to vote for homes decorated for the holiday – prizes will be awarded.

Old Business:

- Mailboxes: Ashley Gillen reports that all but several keys have been given out for the new mailbox units. 1 parcel locker had to be purchased by the HOA per the USPS requirement.
- Jonathan Friebert has been contacted by the City of Kirkland's Parks Department informing him of a required vote by the HOA to move forward with a co-management agreement of the park. The K5 park is in the city's budget!
- Kelly McPherson has sent a letter to the City of Kirkland proposing safety changes at the intersection of NE 143rd Street and 128th Ave NE.

Pool Report: Cindy Klein reports:

- There is a leak in the pool but it is not yet known where it is coming from.

Treasurer's Report: Ashley Gillen reports:

- Third quarter payroll taxes have been filed.
- 2 property liens have been released.
- 3 new homeowner packets have been mailed bringing the total for the year to 19.

There was general discussion and explanation of the Treasurer's report.

A motion made by Kelly McPherson to accept the Treasurer's report was seconded and approved.

2017 Budget Proposal: The board members present reviewed the proposed 2017 budget line by line. After general discussion and explanation: **A motion made by Craig Carlston to approve the 2017 proposed budget for presentation at the 2017 annual HOA meeting was seconded and approved.**

The December board gathering will be on December at the home of Liz Johanson.

The next board meeting will take place on January 16th, 2017.

The 2017 K5 HOA annual meeting will take place on January 23rd, 2017 at John Muir Elementary School.

The meeting adjourned at 8:40 pm.

Approved January 9, 2016